

Sitka Public Library Commission Minutes

April 5, 2023

Meeting at Harrigan Centennial Hall

The meeting was called to order at 6:02 p.m. by Chair, Jeff Budd.

Roll Call

Present: Jeff Budd (Chair), Margie Esquiro (Commissioner), Sandy Fontaine (Commissioner), Allison Lawrie (Commissioner), Jessica Ieremia (Library Director), Crystal Duncan (Assembly Liaison),

Excused: Tommy Martin (Commissioner)

Public Comment: *No members of the public present*

Approval of the Agenda - No changes made, Agenda approved

Approval of previous Minutes from March 1, 2023 meeting

M/S by Sandy/Allison to approve the Minutes of March 1, 2023. Motion passed unanimously.

Reports

Jessica Ieremia (Library Director) -

- Visitor numbers continue to increase, we are at or above pre-pandemic numbers
- Wi-Fi statistics are also kept (by the state) and will be reported on in the future
- Looking at a data port being installed above the doorway for better recording
- LED monitors to display all Library programs and activities will be installed at the circulation desk and in the Teen Room
- Shelving installation is complete; working on DVD signage; still trying to schedule Sitka Electric for repairs
- Library Zones are being defined; 2 new tables coming and additional new furniture will be ordered with a \$35,000 donation from the Friends
- Multipurpose Room reservation system for public programs is coming
- IT is working on installing 2 new public machines; monthly updates of machines is happening; but no monthly meetings
- White Elephant grant of \$1,500 was awarded for games and puzzles
- Chess Tournament is scheduled for May
- AKLA 2026 Conference would be in March and staff, Commissioners, and Friends would be needed to help organize and put on the statewide event if we agree to host, Jess will send us links for previous conferences
- 100th Birthday Party door count was 1,825 people!

Crystal Duncan (Assembly Liaison) – No report at this time

Friends Liaison (Jeff Budd) - A guided Library walk of the 13 different locations of the Sitka library over the last 100 years will be held on April 8th; Pub Quiz will be moderated by Crystal and held on April 20th; Louise Brightman tea is scheduled for April 30th.

Library Centennial Event - was very festive and well attended between library and Harrigan (food trucks & music); kids puzzle craft and art show were highlights; photos taken at the April 1st event by Bobbi Jordan will be going up on the SPL Facebook page

New Business - Discussed changing the meeting schedule from monthly meetings to at least 9 times a year, possibly September - May, or September - December and then February – June. No decision made, will discuss again at a future meeting.

Old Business - regarding IT concerns it was suggested that Jess document work tickets, continued problems, and the follow through and lack of communication with the IT department

Comments, Announcements, Items for the next few months' agendas – changes in our meeting schedule; review of Sitka General Code Chapter 2.16 LIBRARY COMMISSION; review of the Library Commission's By-laws; and Reconsideration of Materials Policy. Marge Ward \$20,000 donation and the Curt Ledford bench at future meetings.

Public Comment: *No members of the public present*

Next Meeting: Wednesday, May 3, 2023 at 6:00 pm at Harrigan Centennial Hall

Meeting was adjourned at 7:44 p.m.

Minutes submitted by Margie Esquiro, Secretary